**Required experience, skills & abilities :**

1. Educated to degree level in an IT related subject, or professional experience working in a range of IT related roles providing a breadth of knowledge across IT specialisms. **(Essential)**
2. Certification / Qualification in Project or Programme Management Methodology and Agile Methodologies (Prince2, MSP, Scrum Master, AgilePM etc.). **(Essential)**
3. Significant experience of managing multi-year complex IT portfolios, with competing priorities and a range of different business stakeholders. **(Essential)**
4. Experience of establishing and maintaining portfolio management processes, methodologies and appropriate tooling to enable governance and reporting. **(Essential)**
5. Demonstratable experience of RAID analysis to support successful portfolio management and objective achievements, as well as budget and resource management skills. **(Essential)**
6. Proven experience of establishing a high performing team. The ability to lead, manage, motivate and coach a team, tackling difficult issues when needed, in a professional manner. **(Essential)**
7. Excellent written and verbal communications skills, with high emotional intelligence enabling good working relationships with colleagues and stakeholders at all levels of the University. **(Essential)**
8. Excellent planning, organizational, time management and analytical problem-solving skills, with the ability to lead the leading the planning and organisation of IT projects to set deadlines, delivering on business requirements. **(Essential)**
9. Understanding of the HE sector, and of business activities across HE organisations**. (Desirable)**
10. Successful completion of leadership and management development training. **(Desirable)**
11. A history of personal development in project, portfolio or programme management, along with a commitment to ongoing growth **(Essential).**